

PLANNING BOARD APPLICATION SUBMITTAL CHECKLIST

The following items are to be returned to the Planning Board Secretary, **complete as a package**, to make application to appear before the Planning Board:

CHECK OFF**(ONE ORIGINAL & TWO COPIES OF ALL EXCEPT PLANS)**

- | | | |
|----|---|------------|
| 1. | Completed Page 1 and 2 of Application form. (Original Copy) | <u>✓</u> |
| 2. | Agricultural Data Statement (If you answer yes to #9 on application) | <u>N/A</u> |
| 3. | Applicant/Owner Proxy Statement (Original) <u>(MUST HAVE IF APPLICABLE)</u> | <u>✓</u> |
| 4. | a. Applicable completed Check List for subdivision/L.L. Chg. or Site Plan | <u>✓</u> |
| | b. Approval box on all sheets of plan as described in #4 of Subdivision Check List and #2 of Site Plan Check List. | |
| 5. | Short Form EAF (Unless instructed to prepare long form). (Original & two copies) | <u>✓</u> |
| 6. | Flood Hazard Area Development Application. | <u>✓</u> |
| 7. | EIGHT Sets of plans – folded to fit in legal size file folder with name block showing. | <u>✓</u> |
| 8. | SEPARATE CHECKS AS FOLLOWS: (Choose appropriate category for your project) | |

SITE PLANS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Special Permit Application and Review Fee.....	\$250.00	
Application fee.....	\$125.00	
Escrow (<u>Unless other amount specified at workshop</u>)	\$750.00	\$ _____
(Additional escrow due for multi-family dwellings)		

SUBDIVISIONS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Application Fee...(minor subdivision only).....	\$ 75.00	_____
Application Fee...(major subdivision only).....	\$150.00	_____

ESCROW:

Residential:	\$200.00 each - for each of first 4 lots	
	\$100.00 for each additional lot -	Total:\$ _____

Commercial:	\$500.00 each - for each of first 4 lots	
	\$200.00 for each additional lot -	Total:\$ _____

LOT LINE CHANGE:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Application fee.....	\$75.00	_____
Escrow (Unless other amount specified at workshop). ...	\$200.00.....	\$ _____

PLEASE NOTE: ADDITIONAL FEES DUE UPON COMPLETION OF PLANNING BOARD REVIEW.